

UKATA Training Accreditation and Standards Committee Policy

Registered Training Establishments' use of Assessment of Prior/Experiential Learning

(APL and APEL)

Introduction

Students who join Registered Training Establishment (RTE) courses may have some prior learning or experience assessed and accounted, in line with the UKCP Standards of Education and Training (2017):

2.8. Have methods and regulations for the processing of Assessment of Prior/Experiential Learning (APL and APEL) and Credit Accumulation Transfer System (CATS) claims where relevant. These should describe the process and relevant criteria, and provide scope for an appeals process. Normally no more than 50 per cent of any training should be achieved through any of the above.

Requirements for UKATA RTEs

1. APL/APEL processes are delegated to RTEs. Each RTE is expected to have 'methods and regulations' for processing APL/APEL in their handbooks. These should contain 'the process and relevant criteria, and provide scope for an appeals process'.
2. It is expected that prospective students are informed of these methods and regulations on application, and that these methods and regulations are followed prior to the student beginning their training.
3. Students should be awarded documentation by the RTE as they begin the training that clearly outlines the APL/APEL decision, and the number of Level 7 equivalent hours of training which are granted under the APL/APEL process, and the rationale for doing this.
4. This APL/APEL documentation should also clearly indicate the dates over which these training hours or hours of experience were accumulated.
5. Students of UKATA RTE's are required to be members of UKATA during their RTE training and until the achievement of UKCP registration.
6. Where more than 50% of the required 600 core training hours are under consideration for APL/APEL, TASC require RTEs to explain in their rationale why this is an unusual case. Such cases might be; the eventuality of another UKCP Organisational Member closing; a student moving locations; the similarity between the curriculum of the two training institutes in question.
7. Costs of the APL/APEL process must be shared clearly with students before beginning any APL process.

Exceptions to these requirements

Where a student is moving between UKATA RTE level 7 training courses in psychotherapy this is not considered a matter of APL/APEL. In these circumstances, the RTE the student is departing from is expected to provide a transcript of training received and assessments undertaken, which the student will present to the receiving RTE.

Agreed UKATA TASC December 2024